

Collaboration Opportunity at the Board of Pensions (PCUSA)

The Education Team at the Board of Pensions is looking to contract instructors who are knowledgeable of the Church and the Benefits Plan who can partner with the Team to deliver pre-retirement Seminars across the denomination.

Seminar Instructor (Contract- Short Term)

The Seminar Instructor works in collaboration with the Director of Wholeness Education and the Director of Finance Education to deliver components of a face-to-face Pre-Retirement seminar offered regularly by the Board to its members. We are seeking for individuals who are members of the Presbyterian Church (U.S.A.) (lay or clergy), are skillful presenters, and are amenable to learn more about Benefits provision, financial literacy, and vocational issues and who are committed to support the wellness of pastors and church workers. To meet the objectives of the role, the Seminar Instructor will join other Instructors in live presentations, and attend training sessions on the use and delivery of the curricular material.

This is an exciting time at the Board of Pensions, where operations and programs are being restructured as part of a broader strategy for engaging with the Church. These changes coincide with shifts in congregational hiring patterns and denominational demographics that make organizational agility more important than ever. The education of members and employers is at the center of those efforts.

We are seeking for Instructors with one of two particular set of skills or, ideally, the combination of both: knowledge of vocational and wellness issues associated to life transitions (life skills and wellness) and/or knowledge of financial literacy topics.

The Ideal Candidate Possesses

For Wholeness Instruction

- MDiv, experience in pastoral ministry
- Demonstrated knowledge of, or ability to be trained in, financial planning and components of the Benefits Plan and Assistance Programs.

For Financial Instruction

- Knowledge and experience in financial planning, someone willing to learn
- Demonstrated knowledge of, or ability to be trained in, financial planning and components of the Benefits Plan and Assistance Programs.

For Both

- ✓ a bachelor's degree, master's degree preferred;
- ✓ 5 years' demonstrated understanding of group and adult learning processes
- ✓ 5 years' experience in and familiarly with the PC(USA) and congregational life; including pastoral and church staff management and care issues (i.e. COM members, Presbytery Execs., late career pastors with supervisory responsibilities, Church Administrator, etc.).
- ✓ excellent presentation, and delivery proficiencies;
- ✓ a collaborative approach to delivering the education program of the Board (Team Player)

- ✓ a capacity to connect Reformed theology with foundations of the Benefits Plan, congregational personnel practices, and financial practices for congregations and Plan members;
- ✓ *the ability to travel to conduct two two-day seminars per year*
- ✓ the ability to attend on-site training sessions at the Board of Pensions home office in Philadelphia and be available for conference calls for planning purposes.

The Ideal Candidate Strongly Desires To Serve the PC(USA) with

- ✓ attention to detail;
- ✓ financial acumen;
- ✓ energy, intelligence, imagination, and love;
- ✓ the ability to work independently, while functioning as part of a team;
- ✓ technological literacy with Microsoft Word Suite

Travel expenses, lodging, and meals will be covered by the Board. In addition, the Instructor will receive a generous stipend per Seminar.

Year-long contract with opportunity for renewal.

The Board of Pensions of the Presbyterian Church (U.S.A.), an Equal Employment Opportunity employer, traces its roots to 1717, when Presbyterians established the Fund for Pious Uses to financially assist ministers and their families. It is a not-for-profit corporation under the laws of the Commonwealth of Pennsylvania and one of six national agencies of the General Assembly, the governing body for the PC(USA), which is the largest Presbyterian denomination in the United States.

The Board of Pensions of the Presbyterian Church (U.S.A.) is committed to engaging the entire Church in becoming inclusive of diverse racial, ethnic, cultural, and language groups. As an agency of the Church, we share in and align with its values. Our staff is diverse in gender, ethnicity, religious beliefs, sexual orientation, and generation, reflecting the community around us. Our different perspectives foster creativity, and mutual respect enables us to execute the ideas that creativity generates.

Candidates from Presbyterian communities in the global south and other historic Presbyterian Communities of Color, preferably with theological training and fluency in languages other than English, are encouraged to apply.

Interested in joining the team? Contact:

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